

Sir Martin Frobisher Academy

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Headteacher: Mrs Debbie Gayler

Deputy Heads: Mr David Girdlestone and Miss Victoria Higgins

28th May 2020

Dear Parents and Carers,

I hope this finds you all safe and well. I am writing to inform you of the progress made towards the Government request for schools to reopen as educational establishments for Nursery, Reception, Yr 1 & Yr 6 pupils. As you are aware, no school within the REAch2 Academy Trust will be opening before **8th June** at the earliest in order to ensure that there has been sufficient time to take every safety precaution reasonably possible.

The REAch2 Academy Trust has supported the school in implementing a robust risk assessment process to allow us to carefully consider the potential risks of welcoming pupils back to school, and how best these can be managed. Our school will only reopen if the risk assessment gives us assurance that it is safe to do so.

Arrangements for re-opening:

IF we are given authorisation by Trustees to open on 8th June, along with other schools in the Trust **we will be opening to one additional year group each week. This will enable us to manage safety considerations as effectively as possible as we open up the school to more pupils.**

Our plan at present is to open from 8th June to:

- Children with a Social Worker
- Children with EHCP
- Children of key/critical workers (who we have already been made aware of and who have presented us with ID).
- **Children identified by our Pastoral Team who members of the Pastoral Team are in weekly contact with**

Following this, our risk assessments will be reviewed each week by Trust Executives, including the number of pupils and available staffing. We will only open to additional year groups where school leaders and Trust Executives are fully satisfied that it is as safe as reasonably possible to do so.

We are currently hoping to open to the following year groups:

- Year 6 on 15th June 2020
- Year 1 on 22nd June 2020
- Reception on 29th June 2020
- Nursery on 6th July 2020

However, we will only be in a position to confirm that we are open to these additional year groups following our weekly risk assessment.

When it can be confirmed that we will be in a position to open to any of these additional year groups we will inform parents as soon as possible.

Please Note: We will NOT be operating any wrap around care during the phased re-opening. Sir Martin Frobisher Academy will only be open from 8.40 until 3.20 to enable staggered entry and exit times. Further specific information will follow regarding the arrangements for re-opening once we receive confirmation from the Trust.

Arrangements for admitting pupils

We understand that, for parents of children in Nursery, Reception, Year 1 and Year 6 the decision about whether to return your child to school is a difficult one. Some parents have asked whether they can say 'no' now and then change their mind later on in the term. In order for us to maintain the safety of all our children and staff, it is important that we only re-admit children to school if we have enough notice to ensure we are prepared for the number of children that will be turning up to school.

Therefore, when the school re-opens, we will only be able to admit children from Nursery, Reception, Year 1 and Year 6 on a Monday, having received notification on the previous Wednesday that a parent wishes their child to return to school. This notification period is to give us the necessary time to review all risk documentation, staff rotas, in-school organisation and health and safety requirements to safely cater for additional pupil numbers. To support with this process, below is a table indicating the dates by which we expect to receive notification from parents about their child's attendance:

Notification by:	Starting Date:
Wednesday 3 rd June	Monday 8 th June
Wednesday 10 th June	Monday 15 th June
Wednesday 17 th June	Monday 22 nd June
Wednesday 24 th June	Monday 29 th June
Wednesday 1 st July	Monday 6 th July
Wednesday 8 th July	Monday 13 th July

If you decide you wish for your child to attend school, please notify the school by completing the survey we will send out each Monday. Alternatively, if you do not have access to the internet please telephone the school office on 01255 427073. We will respond to you as soon as we can to confirm that we can accommodate your child. **Please do not bring your child to the school unannounced at any time, as we will unfortunately have to turn you and your child away.**

Alongside education for those children listed previously, we will also continue to provide home learning activities for the following groups:

- Children in Nursery, Reception and Year 1-6 not attending school.

I would like to thank you all for your support and if you have any queries, please do not hesitate to contact the school.

Yours sincerely,



Mrs Debbie Gayler
Headteacher